

MASJID REOPENING H&S CONSIDERATIONS

		Concern	Potential Mitigations	Actions	Resp. & RAG
Pre-opening	1	Lack of accountability and focus	Appoint a safety officer	Appoint Head of Operations	Name
	2	Not considered all the risks	Carry out a Risk Assessment	Prepare risk assessment, meet with trustees for review, request Insurance company to be part of risk assessment	Name
	3	Bacteria around the masjid	Deep Clean prior to opening	Book carpet cleaner, sanitisation company	Name
	4	Cleaning requirements	Review cleaning schedule for timings	- Decide on high usage areas and frequency of cleans - cleaning schedule. - Stock up on cleaning material - sanitisers, detergents etc	Name
	5	Social distancing	All to pray whilst maintaining social distancing	- Fiqh guidance to be produced - Mark out 2m spaces - Prepare posters and signs	Name
	6	People don't understand the 'new norm'	More guidance	- Guidance on social media - Posters	Name

RAG STATUS: RED (Risk with no solution)

Amber (Risk - but have a plan to recover)

Green (Risk mitigated)

Please consider and apply as necessary

Restricting premises to essential usage only	7	Madrasah	Stay closed until further notice. Alternatively continue teaching online	Teachers, parents and children to be informed	Name
	8	High numbers in the masjid	No under 12's allowed (young children will not understand social distancing)	Incorporate into guidance for congregation and posters	Name
	9	Reception area	Reduce reception hours to stop the lobby area filling up with people	Advertise new hours, mark out 2m seating in the lobby area	Name
	10	High traffic due to services	Limit services on-site. Keep others online.	- Services which can adhere to social distancing can use the site. Others which can stay online to remain online - i.e. advisory, imam Q&A etc	Name
	11	Spread of infection at Wudhu area	Close off Wudhu area.	- Seal off the wudhu area - Advise congregation to make wudhu at home prior to attending masjid. Only allow people to access by asking staff on an exceptional basis	Name
	12	Spread of infection at Sisters Hall	Sisters Hall closed until later date	Display signs advising of such, congregational prayer isn't compulsory for them	Name
	13	Car Park Congestion	Keep closed depending on numbers of attendees allowed.	Lock car park and put up posters/signs advising car park closed. It will help with 1 way flow system	Name
	14	Elders, vulnerable & sick	Elders, vulnerable and sick advised to stay away. Keep them in a separate room if they	- Incorporate into guidance for congregation and on posters - Advise to stay at home on social media. Almost impossible to identify people with pre-existing	Name

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Daily Prayers	15	Congregation lingering in the masjid	Limited opening times (Open 10 mins before and close 5 mins after)	-Signs outside and around the premises -Mention on prayer timetable -Prayer stewards to advise people not distancing	Name
	16	Entrance - Congestion on entrance	One way system of flow	-Agree single entrance and exit points and sign post -Keep doors wedged open to reduce contact of touching doors	Name
	17	Spread of infection at shoe racks	Remove shoe racks and congregation to bring bags for shoes	-Incorporate into guidance for congregation and posters. -Provide shoe bags at entrance	Name
	18	Prayer Hall - Spread of bacteria	Open windows	Appoint someone to open the windows during each prayer	Name
	19	Prayer Hall - Spread of bacteria	-Congregation to bring their own prayer mats, chairs (if needed) face masks and Quran/phone app.	-Inform congregation through guidance and posters -Remove all Books and Qur'ans from prayer hall -Remove chairs from prayer hall	Name
	20	Elders and vulnerable still turning up	Keep them separate from the main congregation	-Create a separate temporary space for elders who may turn up -Advise them appropriately after the prayer	Name
	21	Operationally managing it safely	Can we manage it safely - operationally?	-First few days and trial runs with only staff and volunteers -Promote on social media	Name

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	22	Staff shortage to manage prayers	More staff to support prayers - e.g. fajr	Recruit volunteers	Name
	23	People don't understand new norm	More guidance	- Provide flyers - Imam makes announcement after prayer - Staff/stewards to speak to those not adhering to social distancing	Name
Staff	24	Staff risk of catching virus	Decide on whether you require PPE for staff	Either masjid purchases PPE for staff or staff purchase their own PPE	Name
	25	Staff Toilets	Multiple users of bathrooms and kitchens	-Staff to be allocated bathrooms to reduce over-use of any 1 bathroom to reduce risk of infection -Mark out names on the bathrooms.	Name
	26	Transferable risk items	Restrict items that can transfer risk	Minimise cash changing hands, sharing stationery, office numbers, meeting areas, 1 pen for congregation at reception, contactless/online donations only on site	Name
	27	Cleaning	More regular cleaning of office spaces	Develop cleaning schedule for offices	Name
	28	Sharing of microphones	Use separate microphones	Ensure there are imams agreed for each prayer and each one uses a separate mic	Name
Jumuah	29	High attendance	Consider pre-registration with max capacity available	Imams to discuss and prepare guidance - who should and shouldn't attend, or should the masjid remain closed for jumuah?	Name

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	30	High attendance	Consider smaller congregation numbers	-Several jamaats -Maximum numbers assessed and defined	Name
	31	Operationally managing it safely	Controlled trial run	-Trial run of jumah with only staff and volunteers -Agreement on max numbers -Clear restrictions on type of attendees	Name
	32	Unable to distance in the masjid	Consider outdoor jumah	Investigate open areas or parks	Name

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